### COMMITTEENAME

## **MEETINGDATE**

### **PRESENT**

ChairPresentShortCllrList (in the Chair). Councillors MembersPresentShortRolesList

## In attendance

StaffInAttendanceTitl - esCells

## Also Present

Councillors GuestInAttendanceShortList

# Also in attendance

AllInAttendanceUsrT - yp(!OSAC)Represent ingCells

## **APOLOGIES**

Apologies for absence were received from Councillors MembersExcuseShortList

The meeting commenced at MeetingActualStartTime and finished at MeetingActualFinishTime